

## Job Title: Product Delivery Lead

### Overview:

The Product Delivery Lead ensures the continuity of operations across all pre-implementation technical team members by establishing processes and detailed plans for program increments, organizing sprint activities, creating and managing content in Azure DevOps, and facilitating strategy discussions. The role also involves reviewing requirements and refining deliverables from the pre-implementation technical team to ensure alignment with project goals.

### Key Responsibilities:

- Lead efforts to develop onboarding materials for technical teams, focusing on standards such as the Software Development Lifecycle (SDLC) and Program Increment Planning processes.
- Establish detailed program increment planning processes in collaboration with stakeholders, document decisions, and update SDLC processes as needed.
- Align sprint board and program increment plan content with SDLC standards, coordinating across multiple technical teams.
- Collaborate with product owners, product managers, solution architects, and subject-matter experts to understand business processes, technical roadmaps, and project priorities.
- Document technical and operational strategic priorities to guide tactical work for technical leads.
- Review and approve documentation of interface points between key processes and systems to ensure alignment.

### Qualifications:

#### Experience as a Product Delivery Lead:

- 8+ years of experience in product delivery or related roles, with at least 5 years using Agile methodologies (e.g., SCRUM, Kanban).
- Proven track record of delivering successful products that meet key business objectives.
- Strong leadership and decision-making skills, with the ability to challenge assumptions and explore opportunities.
- Experience overseeing product strategy and roadmaps, and leading discussions that balance technical and business considerations.

#### Requirements Documentation:

- Expert-level experience documenting non-functional and functional requirements to support the development of design documents.

#### Requirement Traceability:

- Skilled in building sprint backlogs, linking Epics, Features, and User Stories to tasks and bugs, and tracking work in Azure DevOps.
- Ability to create complex queries and reports to track progress and map CI/CD builds to releases.

#### **Technical Team Management:**

- Experience organizing and managing scrum boards, creating dashboards, configuring project settings, and interpreting capacity reports.

#### **Process Documentation:**

- Proficient in identifying process gaps, validating expectations, and documenting software development processes in detail.

#### **Custom Solutions for Government or Enterprise:**

- Experience developing custom solutions for large organizations, aligning vendor deliverables with SDLC standards.

#### **Modern Visualization Tools:**

- Proficiency with tools such as Lucid Charts, Miro, Moqups, Visio, or similar tools.

#### **Effective Communication:**

- Strong communication skills to articulate project goals, expectations, and feedback clearly to stakeholders, team members, and vendors.

#### **Anticipated Role during Design, Development, and Implementation (DDI):**

- Ensure adherence to SDLC standards and provide direction to implementation vendors, adapting processes as necessary.
- Lead program increment planning, defining scope, acceptance criteria, resources, and budgets for upcoming increments.
- Oversee the code review process, ensuring alignment with technical standards and addressing deficiencies collaboratively with vendors.
- Oversee quality control processes, ensuring documented test results, traceability to project deliverables, and status reporting align with project milestones.

#### **Location**

Flexibility is incorporated in ISG's business design. Our teams work from the location of their choice most of the time. There are times that employees will be on site as required by our clients when they are not collaborating and delivering virtually. We do expect our teams are able to work our client's core

business hours of 8am – 5pm PST.

### Compensation

The range ISG expects to pay for this position is between \$150,000 - \$210,000 per year. *Compensation range will depend on a variety of factors, including, but not limited to, the candidate's relevant skills, experience, and location, labor market conditions, and participation, if any, in other compensation arrangements.*

### How to Apply

Submit your resume to: [careers@isg-nw.com](mailto:careers@isg-nw.com).

### ISG is an Equal Opportunity Employer

*ISG is an equal opportunity employer and is committed to diversity in the workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.*